



Alexandra Yacht Club
 Clifton Terrace
 Southend-on-Sea
 Essex
 01702 340363
alexyc_southend@hotmail.com
<http://www.alex yachtclub.co.uk>

Function booking form

Date of function		Start time		Access time	
Type of function				Number attending	
Fixed charges: Hire £150, Deposit £50. Optional charges: Cleaning £15 (delete if not required)					
The club has a recommended DJ (Moleytech.disco), for details call 07913 731745.					
Hirer details					
Full name			Home tel		
e-mail			Mobile		
Address					
Terms and conditions					
<p>A deposit of £50 is payable to secure your booking. All hire fees must be paid not less than 28 days before the event. Failure to pay the fee will result in cancellation of the booking and loss of the deposit. All breakages/damage must be paid for by the named hirer. Any portable appliances such as music systems must be PAT tested. A list of guest names must be provided to the club Secretary 7 days before the function, this will be displayed in the club for not less than 48 hours before the event. The maximum number of guests is 120 and any function exceeding this number may be terminated by a club official. Under 18's are not permitted in the bar area (non-carpeted section).</p> <p>I, being the above-named person, agree to the conditions of hire as laid down above. I accept that the Club Duty Officer may cancel the function at any time if behaviour is detrimental to the club.</p>					
Signed				Date	
Booking accepted by (committee members only). Please inform RCH and Sec.					
Name			Deposit paid?	Yes / No	
Signed				Date	